

Ellen Hartwell Alderman

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work experience

06/2008 - present www.sugs.info	Administrative Director Student Union Galleries School of the Art Institute of Chicago	Manage Production Schedules, Proposal Reviews, Committee Meetings, Payroll • Maintain Communication with Artists • Purchasing • Organize Artist Talks and Discussion Panels
09/2008 - present www.deptstore.blogspot.com	Director of Communications Department (Store) Exhibition Sullivan Galleries School of the Art Institute of Chicago	Organized, implemented and now manage programming including weekly reading group, yoga classes, film series and lectures • Update blog, manage calendar and publish event listings • Project liaison with main office
09/2008 - present	Teaching Assistant Sculpture and Art History Depts. School of the Art Institute of Chicago	Aid professors in teaching, grading and administrative tasks for graduate and undergraduate courses.
01/2005 - present	Artist Assistant Tim Anderson Chicago, IL	Mailing List • File Management • Image Catalogue • Various Writing Tasks • Website
11/2004-2008	SOFA Chicago Elliott Brown Gallery	Receiving/Shipping • Installation • Labels • Sales • Organization
02/2006 - 10/2008	Graphic Designer Heritage Wine Cellars Niles, IL	Responsible for the graphic image of company • Managed relationships with printers to balance quality and cost • Large event planning and implementation

education

MA	Visual and Critical Studies	2009 (Expected Graduation) School of the Art Institute of Chicago
BA	History of Art Comparative Literature	2004 University of Michigan, Ann Arbor, MI
BFA	Metal Work and Jewelry Design	
2001	Study Abroad: European Cultural History Tour	Eastern Michigan University
2001	Immersion French Language Program, Relecq Kerhuon, France	Centre International d'Etudes des Langue

software

Proficient on MAC and PC platforms
Photoshop, Illustrator, InDesign,
After Effects, Dreamweaver
Microsoft Office Suite

residencies

2004	Centre pour l'Art et Culture Artist / Scholar Residency, Aix-en-Provence, France	Maryland College of Art Institute for American Universities
2003	Haystack Artist Residency: Metals: Fluting Hollow Forms	Maine College of Art
2002	Ox-bow Artist Residency: Jewelry and Adornment	School of the Art Institute of Chicago

selected exhibitions

2008	Discipline Problems, Curated by Joseph Grigley	Alogon Gallery, Chicago IL
2008	The Heuristic Housewife, Solo Show, LG Space	School of the Art Institute of Chicago, Chicago IL
2008	Wordplay	South Side Community Art Center, Chicago IL
2004	Around the Coyote Gallery, Installation Artist in Residence	Around the Coyote Gallery, Chicago IL